

PARENTS/GUARDIANS, DECLARATION AND CONTRACT OF ENROLMENT

I/we, _____ (full name) , ID _____ and _____ (full name), ID _____ hereby confirm that I/we are the parents/legal guardians of _____ (The learner), DOB _____ and as such agree to the following:-

POLICIES OF THE SCHOOL

1. I/we agree to that I/we have read and understood the policies as set out in the College Handbook and that I/we will abide by these policies and any other policies or procedures that may be adopted from time to time by the school.
2. I/we hereby undertake to abide by and comply with all the rules and regulations of the school, and I/we hereby acknowledge that it is incumbent upon me/us to make myself/ourselves familiar with all the rules pertaining to the school.
3. I/we acknowledge that I/we am/are responsible for my/our child whether on the property of Ridgeway College or not after the public finishing times of any school activity/event/function.
4. I/we will ensure that the learner abides by all policies applicable to him/her.
5. Notwithstanding the provisions of 15 hereunder, I/we understand that the school reserves its right to give a shorter period of notice of termination of the enrolment contract should the Head determine a shorter notice period as being appropriate.

DISCLAIMER

6. The school does not take any responsibility for any theft or loss of, or damage or destruction to any property of whatever nature (including, but not limited to, school clothing, sporting equipment, books, or any other personal possessions) brought onto the school premises by my/our child.

PAYMENT OF FEES

7. I/we hereby assume absolute responsibility for the payment of any fees as a result of the learner, attending Ridgeway College.
8. I/we acknowledge that the school fees are payable in advance and that facilities exist for monthly payments.
9. I/we acknowledge that should any one instalment payable in terms hereof not be paid on due date, then the whole balance outstanding shall immediately become due and payable by me/us and that no indulgence or grant of the time by Ridgeway College shall be deemed a waiver of its rights hereunder. Furthermore, interest equal to 18% p.a will be charged on all outstanding balances.
10. As a period of payment I/we choose: (Please mark with an x)

- Full year in advance (5% discount)
- Eleven monthly instalments (Jan-Nov)
- Quarterly in advance

The Board of Governors have made it mandatory for all fees to be paid via debit order unless fees are paid in advance. In this regard, I/we agree to complete a debit order authorisation form giving Ridgeway college permission to deduct the school fees directly from our bank account each month.

11. I/we understand that the onus rests on us to settle any fees not covered by the debit order, by the due date. Said fees to be paid by cheque or direct deposit only.
 12. I understand that a penalty fee of R50.00 will be charged on debit orders which are dishonoured. Furthermore, fees will become payable immediately to avoid the suspension of my child from class.
 13. I/we choose the residential address set out below as my/our domicilium citandi et executandi for the service on me/us by the school of any notices, processes and other communications.

 14. I/we hereby agree in terms of Section 45 of the Magistrates Courts Act no 32 of 1944 that the school shall, as its option, be entitled to institute any legal proceedings for the recovery of any monies owing by me/us to the school in any Magistrates Court having jurisdiction in respect of such proceedings in terms of Section 28 of the Act.
 15. I/we acknowledge that a term's notice in writing or the equivalent fee is required before the withdrawal of any learner from the school. If such notice is not given, a full term's fees shall be paid in lieu thereof.
- GENERAL**
16. If the school elects for any reason to terminate the enrolment of a learner, then it may do so on the giving of a full term's notice of its decision to terminate its enrolment contract with the parent(s) at the end of the term in question, at which time the parent shall be required to withdraw the learner.
 17. I/we undertake to advise the school in writing of any changes to the details included herein.
 18. It is a condition of attendance at Ridgeway College that the legal guardian(s) of the learner, sign in the space provided.
 19. The school Board will consider this declaration and contract to be nul and void if this document is altered in any way and therefore the learner will not be able to continue at the school in 200__.
 19. I/we do hereby declare that the above information is full, true and correct and that I/we understand the contents thereof.

SIGNED AT _____ ON THIS _____ DAY OF _____ 200__

PARENTS SIGNATURE

PARENTS SIGNATURE

WITNESS

WITNESS